

ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM EDUCATION

Dear Educator:

Thank you for choosing to bring your students to the Abraham Lincoln Presidential Library and Museum. The information included in our confirmation packet is designed to prepare you, your students, and your chaperones for your visit. Please review the entire content of the packet to ensure your visit is a success.

Please note:

- During the months of March, April, and May each student will be charged a \$4.00 admission fee. Schools will not receive an invoice. Payment is due upon arrival.
- We <u>require</u> 1 chaperone/teacher for every 10 students and will admit those adults at no charge. Additional adults will pay for an Adult ticket.
- Each bus must have a completed "School Group Admission Ticket".

In preparation for your visit, we would like to invite you to visit the Museum and Library on your own before bringing your class. You will find a complimentary educator pass online to be used any time prior to your visit. For more information on the Museum and to download this pass, please visit us at www.presidentlincoln.illinois.gov

We look forward to seeing you soon!

Sincerely,

Michelle Poe

Director of Education Abraham Lincoln Presidential Library and Museum Michelle.Poe@illinois.gov hpa.alplmfieldtrips@illinois.gov